

**PLEASE USE THE 2011 - 2012 COMMUNITY SERVICE &
HOSPITAL REPORTING FORM**

AND

REPORT MONTHLY OR AS OFTEN AS YOU WISH

THIS FORM IS SUBJECT TO CHANGE

WHAT IS COMMUNITY SERVICE?

**For reporting purposes, only volunteer service projects
benefitting the community are to be reported.**

**Projects/activities benefitting the Men's Auxiliary, VFW, Ladies Auxiliary members only
CANNOT BE REPORTED.**

**This report form is for what your Men's Auxiliary members
do for the Community**

**Hospital & Nursing Home hours are reported on the
Community Service Form.**

Extra pages may be attached if necessary.

**Community Service and Hospital totals are separate totals on the bottom of
the back page. Please DO NOT combine these numbers.**

Please complete both sides and sign your name and title. Add up your hours, miles x 14 cents, number of projects, etc., on the back side, bottom of page. These are the figures that are reported to National. National does not get a copy of this report form, we report numbers only to them twice a year. Department will keep track of reporting for State Convention awards. Watch the Colorado Veteran for the hourly rate, for your records, allowed by National. We will print it as soon as we receive the number from National.

We only need ONE copy of your report form and keep a copy for your records.

This one copy will document your charitable work work for IRS non-profit standing.

If you have any questions call Dan Griffith, Dept. Liason Chairman 303-456-1487